

1 **MINUTES OF MEETING**

2 **GRAND HAVEN**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Grand Haven Community Development
5 District was held on Thursday, March 17, 2022 at 9:02 a.m. in the Grand Haven Room, at the Grand Haven
6 Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137.

7 **FIRST ORDER OF BUSINESS – Call to Order/Roll Call**

8 Mr. McInnes called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Chip Howden	Board Supervisor, Chairman
11	Kevin Foley	Board Supervisor, Vice Chairman
12	Michael Flanagan	Board Supervisor, Assistant Secretary
13	John Polizzi	Board Supervisor, Assistant Secretary
14	Dr. Merrill Stass-Isern	Board Supervisor, Assistant Secretary

15 Also present were:

16	Howard “Mac” McGaffney	District Manager, DPF Management & Consulting
17	David McInnes	DPFG Management & Consulting
18	Scott Clark	District Counsel, Clark & Albaugh, LLP
19	Barry Kloptosky	CDD Operations Manager
20	Vanessa Stepniak	CDD Office Manager
21	Robert Ross	Amenity Manager, Vesta Property Services
22	John Lucansky	Assistant Amenity Manager, Vesta Property Services
23	Denise Gallo	HOA Director
24	Steve Bryson	Resident
25	Jan Bearce	Resident

26 *The following is a summary of the discussions and actions taken at the March 17, 2022 Grand Haven CDD*
27 *Board of Supervisors Regular Meeting.*

28 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

29 Mr. Howden led all present in reciting the Pledge of Allegiance.

30 **THIRD ORDER OF BUSINESS – Audience Comments – (for non-agenda items - limited to 3 minutes**
31 *per individual)*

32 Resident Jan Bearce requested that blue and yellow lights be installed on the palm trees at the
33 entrance to show support for Ukraine. She stated that backing from roof tiles had been blown into
34 the lake, noting that she had received no response from the CDD. Ms. Bearce stated that residents
35 were not receiving notifications from security regarding the arrival of contractors or visitors. She
36 requested for the leaves on residential streets to be removed and noted that there were conflicting
37 times for the HOA meetings.

38 **FOURTH ORDER OF BUSINESS – Staff Reports**

39 A. Exhibit 1: Amenity Manager: Robert Ross/ John Lucansky

40 In response to a question from Mr. Flanagan, Mr. Ross confirmed that the number of croquet
41 players was increasing.

42 Mr. Foley requested clarification regarding the number of responses for the café survey. Mr. Ross
43 stated that there had only been 9 responses to the survey thus far.

44 Mr. Polizzi asked about capacity at the facilities for additional clubs or programs. Mr. Ross
45 explained that there were time slots available at both the main clubhouse and Creekside. In response
46 to a suggestion from Mr. Foley, Mr. Ross stated that he would include how many people were in
47 each class in the schedule.

48 B. District Engineer: David Sowell

49 Mr. Sowell was unable to attend the meeting due to a scheduling conflict.

50 C. Operations Manager: Barry Kloptosky

51 ➤ Exhibit 2: Presentation of Capital Project Plan Tracker

52 Mr. Kloptosky asked for any questions on the tracker. Mr. Polizzi requested an update on
53 the floor replacement at the Creekside fitness center. Mr. Kloptosky explained that he was
54 currently waiting to hear back from the contractor to confirm if the price had increased.
55 Mr. Polizzi stated that he would like to delay this project if the floors were safe to use. Mr.
56 Kloptosky indicated that he would have the contractor assess the floors to determine if they
57 were dangerous.

58 Mr. Flanagan requested clarification on the planned street light replacement. Mr.
59 McGaffney explained that the number of streetlights being replaced would most likely be
60 reduced from 10 to 5 replacements. Mr. Foley expressed that he would like to know how
61 many light poles were in poor condition. Mr. Kloptosky stated that this was being worked
62 on and that he would try to bring back this information to the next meeting.

63 ➤ Exhibit 3: Monthly Report

64 Mr. Kloptosky reviewed his report, noting that the pond bank erosion was currently being
65 worked on. He stated that the canopies for pickleball were still on order and that they were
66 currently waiting for installation.

67 Mr. Flanagan inquired about the status on the curb and gutter repairs. Mr. Kloptosky stated
68 that he did not have a scheduled start date as of yet. Mr. Flanagan requested an update on
69 the road resurfacing project. Mr. Kloptosky explained that he was currently waiting to hear
70 back from the contractor.

71 Mr. Kloptosky stated that the contract for the aeration for Pond 37 had been executed and
72 that they were currently waiting on installation. In response to a question from Mr.
73 Flanagan, Mr. Kloptosky confirmed that aeration was required for the fish in the ponds to
74 thrive and to subsequently reduce midge flies.

75 Mr. Kloptosky provided an update on the Creekside fishing pier repairs, noting that the
76 repairs were done in-house by staff which had greatly reduced costs.

77 Mr. Kloptosky discussed an ongoing resident concern regarding submerged aquatic
78 vegetation growing in Ditch 10. He provided the Board with background information on
79 the issue, explaining that the City was supposed to be taking care of the waterway but had
80 not been doing so. He informed that Board that he had received a quote from Solitude to
81 treat the vegetation at the cost of \$150.00 per month. He relayed that this would need to be
82 a separate contract with Solitude and recommended moving forward with this.

83 Mr. Polizzi agreed that dealing with the vegetation was necessary. Mr. Flanagan indicated
84 that he would be in favor of treating the vegetation but expressed concerns that taking
85 responsibility for this waterway may lead to additional responsibilities that the Board was
86 not aware of. Mr. Clark stated that he had reviewed the agreement with the City regarding
87 the waterway and noted that the agreement was old and vague. He indicated that he did not
88 see an issue with having this contract with Solitude.

89 Mr. Flanagan reiterated that he felt this should be the City's responsibility. Mr. Kloptosky
90 stated that it was unlikely that the City would be willing to treat this, as it was an aesthetic
91 problem and was not degrading water quality or flow. Mr. Clark indicated that he would
92 put together the agreements regarding the waterway for the Board to review in a future
93 agenda.

94 Dr. Merrill stated that she would be in favor of the new contract with Solitude but asked
95 Mr. Kloptosky to speak with the City about this matter before proceeding. Mr. Flanagan
96 expressed support of the new contract. In response to a question from Mr. Howden, Mr.
97 Clark stated that he did not think speaking with the City was necessary to proceed.

98 On a MOTION by Mr. Flanagan, SECONDED by Mr. Foley, WITH ALL IN FAVOR, the Board authorized
99 District Counsel to draft an agreement with Solitude for Ditch 10, in the amount of approximately \$150.00
100 per month, with the Chair or Vice Chair to execute, for the Grand Haven Community Development District.

101 Following the motion, Mr. Kloptosky discussed the exit gate to Wild Oaks and explained
102 that this gate had been damaged several times due to vehicles attempting to enter through
103 this gate. He mentioned that an invoice for the most recent damage had been sent to the
104 individual responsible. He recommended reconfiguring the curb to prevent this issue from
105 reoccurring in the future. Mr. Howden suggested adding arms on the gates at Creekside
106 and Wild Oaks. Mr. Kloptosky indicated that he would look into the cost for this option.

107 Mr. Kloptosky addressed a comment that had been made earlier by one of the residents
108 attending the meeting regarding a lack of response from the CDD office. Ms. Stepniak
109 clarified that no calls, voicemails, or emails had been received from the resident. Mr.
110 Flanagan confirmed that residents had informed him that Ms. Stepniak had been very
111 responsive over both email and phone. He indicated that he would like to look into a system
112 to more efficiently communicate with residents.

113 Mr. Kloptosky brought up an additional comment that had been made by a resident
114 regarding guests being let in without notifying residents. He requested that residents notify
115 the office when this occurs in order for this to be properly addressed.

116 Mr. Flanagan stated that he would like for all post orders to be available for residents to
117 view. Mr. Howden expressed that he had reservations against publishing internal
118 documents for all residents and indicated that he did not believe this was necessary.

119 Mr. Kloptosky mentioned that there was a turnover issue at the guardhouse and noted that
120 the gates were not being closed after each vehicle. Dr. Merrill indicated that this should be
121 a topic of discussion as this was an ongoing issue.

122 D. Consideration of Bathroom Renovation Alternatives – Tentative

123 **This item, originally Item C under the Sixth Order of Business, Business Items, was**
124 **presented out of order.**

125 In response to a question from Mr. Flanagan, Mr. Kloptosky stated that two entry doors and four
126 interior doors had not arrived as of yet.

127 Mr. Kloptosky discussed price increases and gave the Board three options regarding possible
128 funding for the bathroom renovation project. He noted that it would cost a total of \$212,719.00 to
129 complete the renovations for both bathrooms.

130 In response to a question from Mr. Howden, Mr. Kloptosky clarified that the cost of labor may be
131 negotiable but that the cost of materials would not be negotiable.

132 Mr. Clark indicated that dealing with cost overruns or splitting up the project would be acceptable,
133 as the Board had started this project in good faith before the price increases occurred. He advised
134 against going back out to bid for this project.

135 Mr. Foley expressed that he would like to replace the shower enclosures and the shower fixtures in
136 addition to finishing the walls, putting in the doors, and fixing the tile around the shower enclosures.
137 Dr. Merrill and Mr. Flanagan expressed that they concurred with Mr. Foley. Mr. Polizzi indicated
138 that he would like to increase the budget for this project. Mr. Kloptosky pointed out that installing
139 the rest of the tile at a later date would likely result in the tile around the showers not matching. He
140 added that the Board had the option to use money budgeted for the parking lot, as the parking lot
141 project would not be completed this fiscal year. Discussion ensued regarding resident expectations.

142 Mr. Kloptosky clarified that the overage for the project was \$62,700.00. Mr. Polizzi made a motion
143 to amend the budget amount to complete the project, which Mr. Flanagan seconded. Mr. Howden
144 asked for any comments from the audience.

145 An audience member expressed support of increasing the budget to finish the bathroom renovations
146 and replacing the tile. She asked what would be done with the lockers. Mr. Kloptosky explained
147 that the previous Board had elected to delay replacing the lockers but noted that the Board could
148 choose to discuss this in the future. In response to an additional question from the audience member,
149 Mr. Howden clarified that using money budgeted for the parking lot was only a potential option for
150 paying for the bathroom renovations. Several other audience members indicated that they would
151 be in favor of increasing the budget for the renovations as well.

152 An audience member recalled that the blue bathroom tile had been a safety issue. Mr. Kloptosky
153 indicated that the old tiles had been treated regularly for safety but recommended the replacement
154 of the old tiles. Dr. Merrill stated that she would like to replace the tile if it was a safety issue. In
155 response to a comment from Mr. Flanagan, Mr. Kloptosky relayed that the renovations were
156 expected to be completed by the end of September, if approved.

157 On a MOTION by Mr. Polizzi, SECONDED by Mr. Flanagan, with Mr. Polizzi, Mr. Flanagan, Mr. Foley,
158 and Mr. Howden voting "AYE", and Dr. Merrill voting "NAY", the Board approved amending the current
159 budget amount by \$62,700.00 to complete the bathroom renovations within the fiscal year for the Grand
160 Haven Community Development District.

161 *(The Board recessed the meeting at 11:10 a.m. reconvened at 11:23 a.m.)*

162 Following the recess, Mr. Clark asked if the Board understood that the previous motion
163 authorized the preparation and execution of the multiple necessary contracts for the bathroom.
164 The members of the Board indicated that they understood.

165 E. Exhibit 4: District Counsel: Scott Clark

166 Mr. Clark informed the Board that the Disaster Debris RFP had been published and that responses
167 would be reviewed at the upcoming April meeting. He stated that the District Engineer RFQ had
168 been finalized and would be discussed at the June meeting. Mr. Clark additionally noted that there
169 was a resolution to be discussed later in the meeting regarding the general election of Board
170 members. Mr. Howden requested for the resolution to be moved up on the agenda.

171 F. Exhibit 10: Consideration & Adoption of **Resolution 2022-06**, 2022 General Election

172 **This item, originally Item B under the Sixth Order of Business, Business Items, was**
173 **presented out of order.**

174 Mr. Clark explained that this resolution was to announce the seats available for election and
175 authorize the publication of the public notice of the election and the qualifying dates. He stated

176 that the seats available were Seat 1 (currently held by Mr. Polizzi), Seat 3 (currently held by Mr.
177 Foley), and Seat 5 (currently held by Mr. Howden.)

178 On a MOTION by Mr. Foley, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
179 **Resolution 2022-06**, 2022 General Election, for the Grand Haven Community Development District.

180 Following the motion, Mr. Clark clarified that he had confirmed that the District owned an
181 approximately 350 ft section of Ditch 10 extending out of Wild Oaks.

182 G. Exhibit 9: Consideration of Stormwater Needs Analysis Report Proposal

183 **This item, originally Item A under the Sixth Order of Business, Business Items, was presented**
184 **out of order.**

185 In response to a question from Mr. Howden, Mr. Clark confirmed a motion would be needed to
186 approve the stormwater needs analysis proposal and recommended moving forward with the
187 proposal. Mr. McGaffney informed the Board that the stormwater needs analysis was required by
188 the state.

189 On a MOTION by Mr. Flanagan, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board approved
190 the Stormwater Needs Analysis Report Proposal, for the Grand Haven Community Development District.

191 H. Exhibit 5: District Manager: Howard “Mac” McGaffney & David McInnes

192 Mr. McInnes asked for any questions on his report. In response to a question from Mr. Polizzi, Mr.
193 McInnes confirmed that the financial audit was in progress.

194 **FIFTH ORDER OF BUSINESS – Consent Agenda Items**

195 A. Exhibit 6: Consideration for Acceptance – The February 2022 Unaudited Financial Report

196 Mr. McInnes provided clarification on several questions from Mr. Polizzi.

197 On a MOTION by Mr. Foley, SECONDED by Dr. Merrill, WITH ALL IN FAVOR, the Board accepted
198 the February 2022 Unaudited Financial Report for the Grand Haven Community Development District.

199 B. Exhibit 7: Consideration for Approval – The Minutes of the Board of Supervisors Workshop
200 Meeting Held February 10, 2022

201 Mr. Foley requested for these Meeting Minutes to be pulled from consideration to be placed on the
202 April 21, 2022 Regular Meeting agenda.

203 C. Exhibit 8: Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting
204 Held February 24, 2022

205 On a MOTION by Mr. Foley, SECONDED by Mr. Polizzi, WITH ALL IN FAVOR, the Board approved
206 the Minutes of the Board of Supervisors Regular Meeting Held February 24, 2022, for the Grand Haven
207 Community Development District.

208 **SIXTH ORDER OF BUSINESS – Business Items**

209 A. Discussion of Update on Resident Survey Information

210 Mr. Polizzi informed the Board that he had narrowed the options down to 2 companies, Survey
211 Monkey and Snap Survey. He mentioned that both companies offered multiple ways to conduct
212 surveys, including via email, text, and phone. He stated that he had received a ballpark estimate
213 of approximately \$2,000.00 from Snap Survey and noted that he had requested both companies to
214 attend the April 7 Workshop Meeting via Zoom.

215 Mr. Howden indicated that he would like to see if the publisher for the Oak Tree would be willing to
216 do a one-time mailing of the survey. Discussion ensued regarding what questions to include on
217 the survey. The Board agreed to resubmit their questions for the survey to Mr. McInnes by the
218 following Monday. Mr. Polizzi expressed that he would like to have a maximum of 15 questions
219 and suggested focusing on security, assessments, incremental amenities, and landscaping.

220 B. Exhibit 11: Discussion of FY 2022/23 Proposed O&M Budget Draft

221 Mr. McGaffney noted that the District had a good outlook with their financials and recommended
222 that the Board delay hiring more staff for approximately 1 year and to avoid asking current staff
223 to take on too many additional projects.

224 In response to a question from Mr. Foley, Mr. McInnes confirmed that the stormwater needs
225 analysis would be performed on an annual basis. Mr. McInnes noted that legislation was recently
226 passed that may allow the District to advertise on the website, rather than via newspaper, which
227 would help offset the cost of the stormwater needs analysis.

228 The Board discussed website communication. Mr. Polizzi stated that he believed this would
229 require a capital project and that he would like for the website to be more interactive. Mr.
230 Flanagan suggested clarifying the website hosting & development line item and requested
231 clarification regarding internet, cable, and phone contracts. Ms. Stepniak explained that the
232 contracts were yearly and that prices were typically raised every year.

233 Mr. Foley inquired about variables to lower insurance costs. Mr. McGaffney stated that having
234 separate insurance policies helped lower the deductibles but acknowledged that this also raised
235 the premium. He mentioned that the District had a high amount of claims which increased
236 insurance costs.

237 Mr. Howden asked if anything could be done to reduce the use of utilities. Mr. Flanagan
238 suggested that the Board look into solar power as an option for street lamps and a few other areas.
239 Mr. Kloptosky pointed out there would be too much shade from the trees for solar power to be
240 used for the streetlights. Mr. Flanagan indicated that he would like to have a solar power
241 company come in to determine which of their infrastructure could use solar power. Mr. Foley
242 asked if FPL did energy audits for communities. Mr. McInnes indicated that he would check and
243 report back.

244 Mr. Kloptosky recalled that the Board had previously discussed using solar power for the water
245 heaters in the bathrooms. Mr. McInnes indicated that this was on the list of actionable items. Mr.
246 Flanagan suggested using FPL as a baseline for solar costs and then speak with contractors who
247 handle solar power for commercial properties.

248 Mr. Foley expressed that he did not think the old croquet court should continue to be maintained.
249 Mr. Kloptosky recalled that he had been informed that the cost of croquet court maintenance
250 would be lowered around \$300.00 to \$400.00 if the old croquet court was no longer maintained
251 and indicated that he would verify that these amounts were correct.

252 Mr. Howden suggested leaving a practice court for croquet at Creekside and converting the rest
253 into green space. In response to a comment from Mr. Kloptosky regarding croquet players
254 changing the configuration of the courts, Mr. Flanagan pointed out that reconfiguring the croquet
255 courts was against the amenity rules and directed Mr. Kloptosky to inform the croquet players of
256 this. The Board agreed to cease maintenance of the old croquet court and directed Mr. Kloptosky
257 to confirm the costs of maintenance for both this court and the old Creekside court. Mr. Polizzi
258 requested that Mr. Kloptosky inform the croquet players that the Board was considering moving
259 all practice courts off maintenance.

260 Mr. McInnes informed the Board that Line 91 (being for pond aeration) had been reclassified as a
261 capital project and would be eliminated from the O&M.

262 Mr. Foley asked if there would be any economic benefit to using perennials for the optional
263 flower rotation, rather than annuals. Mr. Kloptosky stated that he would speak to Louise Leister
264 regarding options.

265 Mr. McInnes followed up on a previous request from Mr. Polizzi, informing him that the 3.3%
266 increase for the Vertigo landscape maintenance contract was expected to increase by 5% due to
267 raised fuel costs and wages.

268 In response to a comment from Mr. Howden, Mr. Kloptosky recommended increasing the
269 irrigation repairs and replacement line item to \$40,000.00. The Board agreed to increase this line
270 item to \$40,000.00.

271 Mr. Howden noted that Mr. Kloptosky had additionally suggested increasing the community
272 maintenance line item by \$20,000.00. Mr. Kloptosky explained that community maintenance
273 covered a variety of high-cost items. He noted that the maximum amount for this line item was
274 used every year and sometimes went over the maximum amount. The Board agreed to increase
275 this line item to \$120,000.00.

276 Mr. Foley asked if the Board should consider not having holiday lights. Mr. Kloptosky stated that
277 the lights were previously much more expensive to install, as contractors were used, but were
278 now significantly cheaper, as they were done in-house.

279 Mr. Howden asked if a contingency was necessary. Ms. Stepniak explained that she had been
280 informed that the contingency line item was a placeholder used for coding purposes for bills that
281 needed to be paid but had not been categorized yet. Mr. Polizzi expressed that he was not in favor
282 of having a contingency on the O&M. Mr. McInnes recommended setting this line item to \$0.00.
283 The Board agreed to remove the dollar amount for the contingency line item.

284 The Board and staff discussed staff support costs. Mr. Kloptosky explained that he was in the
285 process of determining whether a current employee would be a good fit for the Field Supervisor
286 position. In response to a question from Mr. Flanagan, Mr. Kloptosky indicated that the main
287 reasons for high turnover were money-related and poor treatment from residents.

288 In response to a question from Mr. Polizzi, Mr. Kloptosky explained that the \$31,000.00 figure
289 was to hire a new staff member to handle power-washing, street signs, and light poles. He
290 clarified that this was only a suggestion in order to maintain the current level of service.

291 Mr. Polizzi indicated that he would like to defer the Assistant Operations Manager position but
292 noted that the Board needed to consider the compensation for the employee currently holding this
293 temporary position. Discussion ensued regarding pay and vacancies. The Board agreed to
294 continue to budget for 7 field maintenance employees for the following year and to defer the
295 Assistant Operations Manager position.

296 The Board and staff discussed amenity operations. Mr. McInnes explained that the music license
297 cost had increased and also noted that \$130,000.00 in amenity maintenance had already been
298 spent. In response to a question from Mr. Polizzi, Mr. Kloptosky confirmed that he thought some
299 amenity maintenance items could be moved to the capital budget. The Board agreed to increase
300 the amenity maintenance budget to \$120,000.00.

301 The Board and staff discussed security. Mr. Polizzi recalled that a survey had been done in Wild
302 Oaks regarding a staff guardhouse and stated that coverage was an issue. Dr. Merrill noted that
303 mobile access may solve this issue. Mr. Howden reminded the Board that a discussion regarding
304 security was scheduled for June 2.

305 The Board and staff discussed increased level of service items. The Board agreed to eliminate
306 Lines 154 through 157 and to move Line 153 to capital.

307 Mr. Polizzi stated that a discussion on whether to use fund balance would be needed. Mr. Foley
308 noted that fund balance was traditionally used for capital items, not for O&M.

309 **SEVENTH ORDER OF BUSINESS – Supervisors Requests**

310 Mr. Foley requested tracking of all action items for all staff on Action Item report by the District
311 Manager and requested a status update on the tablets. Mr. McInnes relayed that the vendor was still
312 working on a quote the tablets.

313 Dr. Merrill discussed e-bike safety concerns and noted that a new bill had been passed regarding e-
314 bikes. Mr. Howden requested that Dr. Merrill forward this information to Mr. McInnes and asked
315 Mr. McInnes to distribute this information to the other Board members, in addition to District
316 Counsel.

317 Mr. Flanagan asked if a date had been scheduled for the IT organization to attend a meeting. Ms.
318 Stepniak stated that this was scheduled for May 5. Mr. Flanagan asked if the Board would be in
319 favor of installing blue and yellow lights at the front of the community. The Board decided against
320 installing blue and yellow lights.

321 Mr. Polizzi stated that approximately 107 responses had been received for the Wild Oaks survey.
322 Mr. Howden expressed that he would like to have a section for resident comments on the June 2
323 Workshop Meeting agenda. The other Board members indicated agreement. Dr. Merrill asked for
324 a discussion on safety and regulations to be included on the agenda for a future Workshop Meeting.
325 Mr. Howden requested for each Board member to send their thoughts on safety policies to Mr.
326 McInnes. He additionally asked for Mr. McInnes to forward these emails from the Board to District
327 Counsel.

328 **EIGHTH ORDER OF BUSINESS – Action Item Summary**

329 A. The District Manager will work with the Chairman in contacting Southern States regarding vendor
330 used for the Oak Tree publication and distribution.

331 B. The District Manager will confirm whether FPL does energy audits for communities.

332 C. The Operations Manager will speak with Ms. Leister to check if there is any advantage in
333 decreasing the number of annuals and increasing the number of perennials throughout community.

334 D. The Operations Manager will report to the Board on approximate amount of money expected to be
335 left over on capital projects for current fiscal year.

336 E. The Operations Manager will report to Board on the cost of adding arms to the gates at Creekside
337 and Wild Oaks.

338 F. The Operations Manager will report to Board on the cost savings of eliminating 1 croquet court at
339 Creekside.

340 G. District Counsel will draft a contract to be signed by Chairman for Solitude Lake Management for
341 Ditch 10.

342 H. The Board Supervisors will email the District Manager with updated questions or comments for
343 resident survey by March 21. The District Manager will send updated comments to Supervisor
344 Polizzi.

345 I. Dr. Merrill will email the District Manager a copy of information on e-bikes. The District Manager
346 will distribute the information to the rest of the Board and District Counsel.

347 J. Supervisors will send the District Manager safety issue items for a Workshop Meeting. The District
348 Manager will send comments to District Counsel upon receipt.

349 **NINTH ORDER OF BUSINESS – Upcoming Meeting Agenda Items/ Meeting Matrix**

350 There was no discussion regarding this Order of Business.

351 **TENTH ORDER OF BUSINESS – Next Meeting Quorum Check: April 7th, 9:00 a.m.**

- 352 • Quorum Check

353 All Board members confirmed that they would be present for the meeting, which would establish
354 a quorum.

355 **ELEVENTH ORDER OF BUSINESS – Adjournment**

356 Mr. Howden asked for final questions, comments, or corrections before requesting a motion to
357 adjourn the meeting. There being none, Mr. Polizzi made a motion to adjourn the meeting.

358 On a MOTION by Mr. Polizzi, SECONDED by Mr. Flanagan, WITH ALL IN FAVOR, the Board
359 adjourned the meeting, at 3:20 p.m., for the Grand Haven Community Development District.

360 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
361 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
362 *including the testimony and evidence upon which such appeal is to be based.*

363 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
364 meeting held on 4/21/2022.

365 David C. McInnes

Signature
David C. McInnes

Printed Name

William B. Howden

Signature
William B. Howden

Printed Name

366 Title: Secretary Assistant Secretary

Title: Chairman Vice Chairman